

# RESERVE A LIBRARIAN

Fill out this form and return it to the Adult Reference Desk to set up an appointment for a one hour one-on-one training session with a librarian. Whatever your interests are, we are here to help.

Name \_\_\_\_\_

Telephone Number \_\_\_\_\_

Best Time to Contact You \_\_\_\_\_

Preferred Day/Time for Session \_\_\_\_\_

Would Like to Discuss...

- |  |   |
|--|---|
| <input type="checkbox"/> Library Catalog     | <input type="checkbox"/> Microsoft Word     |
| <input type="checkbox"/> Library Databases   | <input type="checkbox"/> Microsoft Excel    |
| <input type="checkbox"/> Genealogy Databases | <input type="checkbox"/> Email              |
| <input type="checkbox"/> Business Databases  | <input type="checkbox"/> Internet Searching |
| <input type="checkbox"/> Using the Library   |   |

Other -

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Please tell us about yourself.

Are you comfortable using the mouse? \_\_\_\_\_

Are you familiar with computer terminology? \_\_\_\_\_

Are you familiar with the Internet? \_\_\_\_\_

Do you have an email account? \_\_\_\_\_

Are you familiar with the library catalog? \_\_\_\_\_

Are you familiar with the library home page? \_\_\_\_\_

Today's Date: \_\_\_\_\_