



# How to...

## Pay fines online using your library account

1.) Type the URL (website address) of our library into your address bar: <http://www.egvpl.org>



2.) On our homepage, please select the "My Account" option.



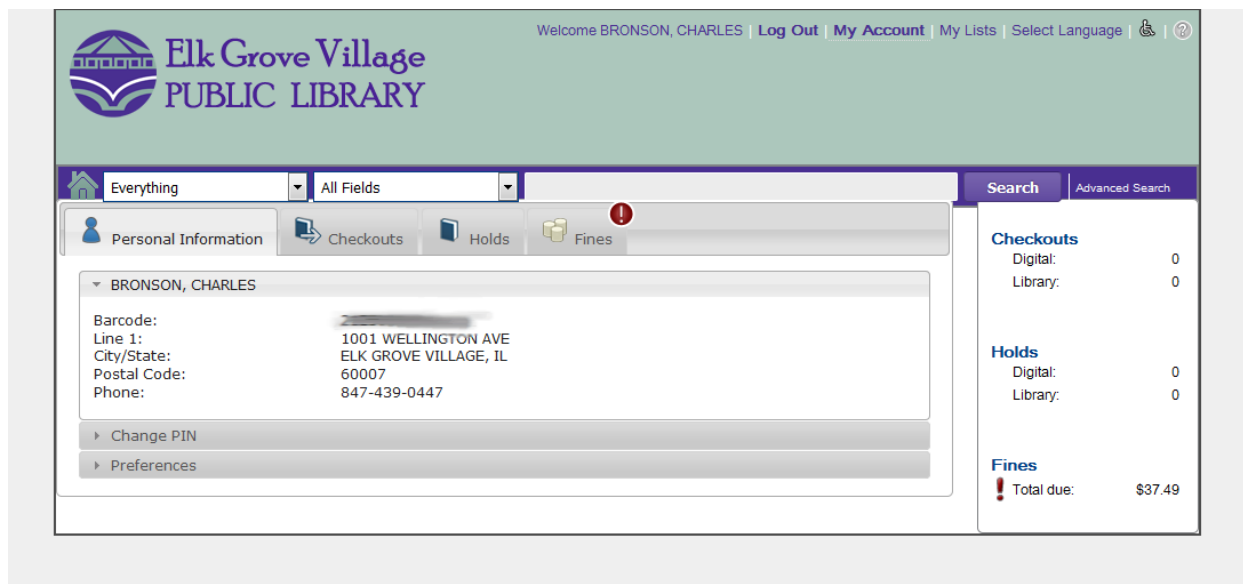
3.) Please type in your library barcode #, followed by your pin number (this is the last 4 digits of your phone number, which is associated with your library account).

Barcode #:

PIN (last 4 digits of telephone):

[Log In](#)

4.) Once logged in, you will see this page displayed:





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5.) To pay your fines, click the “Fines” tab. You will then see the fines associated with your account.

The screenshot shows a library website interface. At the top, there are navigation tabs: "Personal Information", "Checkouts", "Holds", and "Fines". The "Fines" tab is active and has a red notification icon. Below the tabs, there is a section titled "Current Fines/Blocks" containing a table with the following data:

Pay	Title/Explanation	Reason	Amount
<input checked="" type="checkbox"/>	THE MECHANIC DVD	Fees	\$5.00
<input checked="" type="checkbox"/>	DEATH WISH DVD	Fees	\$2.50
<input checked="" type="checkbox"/>	THE MAGNIFICENT 7 DVD	Damaged	\$29.99
<input checked="" type="checkbox"/>	<i>Deselect All</i>		
<b>Total Due</b>			<b>\$37.49</b>
<b>Total Selected</b>			<b>37.49</b>

Below the table, there is a purple "Pay Fines" button and a "Payment History" link.

6.) If you wish to pay all of your fines, simply click the “Pay Fines” button, and you will be taken to the next page. You will need to have your credit card information, ready. \* **Note:** If you want to pay for just one fee/fine, use the check boxes to your left and check off which ones you wish to pay.

The screenshot shows the same library website interface as above. In this view, only the first two fines are selected. The table data is as follows:

Pay	Title/Explanation	Reason	Amount
<input checked="" type="checkbox"/>	THE MECHANIC DVD	Fees	\$5.00
<input checked="" type="checkbox"/>	DEATH WISH DVD	Fees	\$2.50
<input type="checkbox"/>	THE MAGNIFICENT 7 DVD	Damaged	\$29.99
<input type="checkbox"/>	<i>Select All</i>		
<b>Total Due</b>			<b>\$37.49</b>
<b>Total Selected</b>			<b>7.50</b>

The "Pay Fines" button and "Payment History" link are still visible at the bottom.



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7.) Next, use the drop down menu and select which payment type you are using.

Home Everything All Fields Search Advanced Search  
Back to My Account

### Payment Information

Secured

Payment Amount: \$ 7.50

Payment Type \*  
Visa  
MasterCard  
American Express  
Discover

8.) Then, type in your credit card information. You may select an email option for the transaction receipt to be mailed to you.

Home Everything All Fields  
Back to My Account

### Payment Information

Payment Amount: \$ 7.50

Payment Type \* Visa  
Full Name on Card \*  
Card Number \*  
Month \* 01  
Year \* 17  
CW \*  
Zip Code \*  
Country \* United States

Email me a payment receipt at this email address:

Submit