



# Elk Grove Village Public Library

**BOARD OF TRUSTEES  
of the  
ELK GROVE VILLAGE PUBLIC LIBRARY**

Regular Meeting  
Tuesday, March 1, 2011

President James J. Colgan called the meeting to order at 7:33pm. There was present Secretary JoAnn Shafar, Trustees: Bruce Barnett, Timothy Burns, Don Henderson, Paul Kaplan and Gil Schumm. Also present were Library Director Lee Maternowski, Business Manager Michael Mangini, Administrative Assistant Jennifer Slavick and Department Heads: Adult Services Lisa Malinowski, Circulation Deb Nelson, Network Systems Judy Kennedy, Technical Services Donna Hudson Page and Youth Services Adelaide Rowe. Absent: Accountant Jeanne Wilczak.

## **MINUTES**

Trustee Kaplan moved, seconded by Secretary Shafar, that the Board approve the minutes of the Regular Board Meeting dated Tuesday, February 8, 2011.

On a voice vote, the motion was carried.

## **LEGAL & FINANCE MINUTES**

Trustee Kaplan moved, seconded by Secretary Shafar, to approve the minutes of the Legal & Finance Committee Meeting dated Tuesday, February 22, 2011.

On a voice vote, the motion was carried.

## **AGENDA REVIEW**

Trustee Kaplan moved, seconded by Secretary Shafar, to approve the agenda as distributed.

## **COMMUNICATIONS**

The Board reviewed the communications.

## **AUDIENCE TO VISITORS**

No visitors were in attendance.

## **ACCOUNTS PAYABLE SCHEDULE**

Trustee Barnett moved, seconded by Trustee Kaplan, to approve the Accounts Payable

Schedule dated March 1, 2011 in the amount of \$140,432.77.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar

NAYS: None

## **REPORTS OF BOARD COMMITTEES**

*Building and Grounds Committee:* Director Maternowski stated that the library will keep its existing layout in the Youth Services restrooms, and are basically just refurbishing it. Trustee Kaplan added that the reason the washrooms cannot be made ADA-Compliant is because it will require extensive plumbing behind the wall and would result in losing one stall in the Boys washroom. Trustee Barnett stated that the library should provide signage as to where an ADA-Compliant washroom is located.

*Friends and Community Relations:* Trustee Kaplan reported that the book sale was very successful. He wanted to thank the Friends' for their hard work. Some books were donated to the Kenneth Young Center, Harper College and Elk Grove Township.

*NSLS:* Trustee Kaplan stated that there is a tentative offer to purchase the NSLS building. Director Maternowski stated that some libraries have requested refunds for the money that was given to NSLS to continue the van delivery. Trustee Kaplan replied that he will ask about this at NSLS's next meeting.

## **REPORT OF THE LIBRARY DIRECTOR AND DEPARTMENTS**

Director Maternowski submitted his report and Department Head reports to the Board. There was a slight increase in adult circulation and a large increase in youth. The January door count of \$34,389 edged January 2010 by 0.04%.



## NEW BUSINESS

1. Director Maternowski stated that the D&B report for Envisionware was favorable. Trustee Kaplan asked if they could find out what Envisionware's response time is.

Trustee Schumm moved, seconded by Trustee Henderson to select Envisionware's proposal as the RFID vendor for the Elk Grove Village Public Library and to approve \$43,342.00 for the direct purchase of the Envisionware RFID installation.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar  
NAYS: None

Secretary Shafar moved, seconded by Trustee Kaplan to approve a 3-year maintenance lease for the RFID equipment from Envisionware in the amount of \$12,556.17.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar  
NAYS: None

2. The Board reviewed the Fiscal Year 2011-2012 Budget.

Trustee Schumm moved, seconded by Trustee Kaplan to approve the budget as presented and as recommended by the committee.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar  
NAYS: None

3. Director Maternowski explained that network services would like to replace the computers on the left side of the computer lab making them comparable with the other computers in the lab. The computers being replaced will be used as spares at various areas of the building.

Trustee Kaplan moved, seconded by Trustee Burns, to approve the quotation from Dell in the amount of \$14,899.50 to replace computers in the Kaplan Lab.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar  
NAYS: None



The Board agreed that they will table the Library Director's Annual Review until the Union Contract negotiations are complete.

Trustee Kaplan moved, seconded by Trustee Henderson, to adjourn the Regular Board Meeting.

On a voice vote the motion was carried.

The meeting was adjourned at 8:10pm.

Respectfully Submitted,

JoAnn Shafar, Secretary

