



Elk Grove Village Public Library

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**

Regular Meeting
Tuesday, April 12, 2011

President James J. Colgan called the meeting to order at 7:35pm. There was present Secretary JoAnn Shafar, Trustees: Bruce Barnett, Timothy Burns, Don Henderson, Paul Kaplan Also present were Library Director Lee Maternowski, Business Manager Michael Mangini, Administrative Assistant Jennifer Slavick and Department Heads: Adult Services Lisa Malinowski, Circulation Deb Nelson, Network Systems Judy Kennedy, and Youth Services Adelaide Rowe. Absent: Accountant Jeanne Wilczak. Absent: Technical Services Donna Hudson Page.

MINUTES

Trustee Kaplan moved, seconded by Secretary Shafar, that the Board approve the minutes of the Regular Board Meeting dated March 1, 2011.

On a voice vote, the motion was carried.

AGENDA REVIEW

Trustee Henderson moved, seconded by Trustee Kaplan to approve the agenda as distributed with the addition of the parking lot proposal under Building and Grounds.

On a voice vote, the motion was carried.

COMMUNICATIONS

The Board reviewed the communications.

AUDIENCE TO VISITORS

No visitors were in attendance.

ACCOUNTS PAYABLE SCHEDULE

Trustee Kaplan moved, seconded by Trustee Barnett, to approve the Accounts Payable

Schedule dated April 12, 2011 in the amount of \$230,302.80

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar

NAYS: None

Trustee Kaplan mentioned that the Nicor Bill is about 38% less than last year at this time. The boiler has proven to be very efficient and cost effective.

Trustee Schumm entered the meeting at 7:40pm.

REPORTS OF BOARD COMMITTEES

Building and Grounds Committee: Director Maternowski reported that Nanette Andersson is drafting the project manual and construction drawings for the Youth Services washrooms. Once they are finished, the job will be out for bid. The renovation will begin in August.

Michael Mangini explained that the parking lot needs to be seal coated. Four proposals were received and the most favorable was from the company Line-a-Lot.

Trustee Kaplan moved, seconded by Trustee Henderson, to accept the Line-a-Lot seal coating in the amount of \$8,082.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar

NAYS: None

Friends and Community Relations: Secretary Shafar stated that the Character Counts ran a very successful International Celebration of Cultures at the Pavilion. They are looking forward to Relay for Life.

NSLS: Trustee Kaplan explained that NSLS is returning the checks back to all of the libraries that donated funds. They have received a second payment from the state of \$243,745.46. NSLS is asking for nominations for the new system board which will be called RAILS (Reaching Across Illinois Library Systems). All nominations need to be in by April 22. Most of the meetings will be in Burr Ridge, but will also be held by webcam. They decided to turn down the offer for the NSLS building because they felt it was too low.



REPORT OF THE LIBRARY DIRECTOR AND DEPARTMENTS

Director Maternowski submitted his report and Department Head reports to the Board. Adult circulation was down 2% from last year and Youth Services was down 1%. The statistics aren't bad considering the library was closed for a day and a half due to the snowstorm.

The lights in the Youth Washrooms will be replaced with energy efficient lights. In addition, three can lights will be installed in the ceiling.

There was a Union negotiation meeting on Monday, March 28.

Trustee Kaplan asked Lisa Malinowski about the license procedure for eBooks. Lisa explained that that the library would have to purchase a license for each device that a book would be downloaded to. The library budgeted for some eReaders, but she felt the library can purchase eReaders that are compatible with my media mall so patrons can get to learn about them so they can decide what they would like to purchase. A lot of libraries are circulating eReaders that already have a lot of books downloaded in them.

Deb Nelson explained that Lake Forest will have a DVD dispenser at a nearby train station. Only Lake Forest library cards will be accepted and the materials must be returned to that box only. This will have the potential of increasing their circulation, while decreasing traffic coming through the door.

NEW BUSINESS

1) The total 2011 levy is a 3.85% increase over the 2010 levy.

Trustee Schumm moved, seconded by Trustee Henderson,

Resolved, that the Board of Library Trustees of Elk Grove Village Public Library request the President and Board of Trustees of the Village of Elk Grove Village to levy the amount of \$4,711,128 for the operation and maintenance of a free public library, as provided by law. These taxes will be collected in calendar year 2012 and will fund the library's fiscal year of 2012-13.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm, Shafar

NAYS: None



2) Director Maternowski stated that the library would like to purchase new chairs to replace old, stained, and torn chairs.

Trustee Kaplan moved, seconded by Trustee Schumm, to approve the amount of \$12,320 for the purchase of chairs for the replacement of those needed to be replaced.

AYES: Barnett, Burns, Colgan, Henderson, Kaplan, Schumm

NAYS: None

Secretary Shafar voted “present.”

3) Director Maternowski stated that the library will receive a Per Capita Grant in the amount of \$23,371.83.

4) Director Maternowski explained that he has received an audit notification for the year ending on April 30, 2011.

5) The Board reviewed the FY 2011-12 Board meeting schedule. Trustee Schumm pointed out a date correction.

Trustee Kaplan moved, seconded by Trustee Henderson, to go into Executive Session at 8:30pm.

The Board returned to the Regular Meeting.

Trustee Kaplan moved, seconded by Secretary Shafar, to adjourn the Regular Board Meeting.

On a voice vote the motion was carried.

The meeting was adjourned at 9:24pm.

Respectfully Submitted,

JoAnn Shafar, Secretary

