

BOOK AN APPOINTMENT

Fill out this form and return it to the Adult Services Reference Desk to set up an appointment for a one hour one-on-one training session with a librarian. Whatever your interests are, we are here to help.

First and last name

Phone number

Best time to contact you

Preferred day/time for session

What would you like to discuss?

- | | | |
|--|---|---|
| <input type="checkbox"/> Library catalog | <input type="checkbox"/> Business databases | <input type="checkbox"/> Microsoft Excel |
| <input type="checkbox"/> Library databases | <input type="checkbox"/> Using the Library | <input type="checkbox"/> Email |
| <input type="checkbox"/> Genealogy databases | <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Searching the internet |

Other?

Please tell us about yourself:

- | | | | |
|---|------------------------------|-----------------------------|-----------------------------------|
| Are you comfortable using a mouse? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |
| Are you familiar with computer technology? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |
| Are you familiar with the internet? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |
| Do you have an email? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |
| Are you familiar with the Library's online catalog? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |
| Are you familiar with the Library's website? - - - - - | <input type="checkbox"/> YES | <input type="checkbox"/> NO | <input type="checkbox"/> SOMEWHAT |

Today's date



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