



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, January 6, 2026

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, Renee Weiland, JoAnn Shafar, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Youth Services Adelaide Rowe.

MINUTES APPROVED

1. REGULAR MEETING MINUTES

Trustee Shafar moved, seconded by Trustee Weiland, that the Board approve the minutes of the Regular Session Meeting held December 9, 2025.

On a voice vote, the motion passed

AGENDA REVIEW

A Closed Session was added to the Agenda

AUDIENCE TO VISITORS

No public comments

COMMUNICATIONS

The Board reviewed the communications

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. Amazon Capital Services: materials, supplies, books, janitorial and household supplies
2. Today's Classroom LLC – 3 carts for Youth Services: replacement book carts
3. Traveler's CL Remittance Center - cyber insurance policy: additional insurance for cyber security
4. Foreign transaction fee - \$6.19 (credit card): transaction fee for Kirchenbuchportal, a German database

Secretary Valentino moved, seconded by Trustee Burns, that the Board approve the Accounts Payable Schedule dated January 6, 2026 in the amount of \$159,549.51.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The land survey is complete. The initial design kick-off meeting is scheduled for late January or early February, with the design development phase projected for completion by the end of April.

PERSONNEL

No report

POLICY

Trustee Burns noted a legislative change effective January 1st: Public bodies are no longer required to post FOIA and budget information at their physical offices. The law was amended to require public bodies to post this information only on their websites. Maintaining this information online fulfills transparency obligations while reducing the likelihood of First Amendment audits in public lobbies.

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

Family Space Night is scheduled for January 9th from 7:00 to 8:30 p.m., the event is sponsored by the Rotary Club. Current registration stands at 293 patrons, with a waitlist established.

The Friends of the Library provided \$5.00 Jersey Mike's gift cards to all staff members as a holiday gesture.

Trustee Shafar inquired regarding the Youth Services theme for the upcoming Summer Reading Program. Adelaide Rowe reported that the program will focus on prehistoric and excavation themes, noting that the final title is still being determined.

Trustee Shafar suggested incorporating the 250th Anniversary of the United States. Ms. Rowe indicated that the department is open to adding programming centered on the anniversary and would attempt an adjustment to the overall theme. Mary Kay Stiff added that the Adult Services Department is currently considering the 250th Anniversary as a primary contender for its summer theme.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The Library had a full power outage on December 15th. The backup generators did not kick in, which caused a total system shutdown. Power came back on at 3:00 a.m. No equipment or systems were damaged during the outage

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. Director Nelson reviewed the Library's compliance with the standards required for the Illinois Per Capita Grant.
2. A Committee of the Whole Meeting was scheduled for January 27th at 7:00 pm.

CLOSED SESSION

Trustee Shafar moved, seconded by Trustee Weiland, that the Board exit the Regular Session Meeting and enter into Closed Session to discuss the appointment, employment, and dismissal of a specific employee.

On a voice vote, the motion passed.

REGULAR SESSION

Trustee Vitale moved, seconded by Trustee Catania, that the Board enter into Regular Session.

Trustees present: Tim Burns, Isela Catania, Lee Maternowski, Renee Weiland, JoAnn Shafar, Eileen Valentino, and Mary Vitale. Also present: Library Director Debra Nelson.

ADJOURN

Trustee Catania moved, seconded by Trustee Burns, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 8:22 pm.

Respectfully Submitted,
Eileen Valentino, Secretary

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