



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, October 1, 2024

President Bruce Barnett called the meeting to order at 7:03 pm.

Trustees present: Lee Maternowski, JoAnn Shafar, Eileen Valentino, Mary Vitale, and Renee Weiland. Absent: Bruce Barnett. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Technical Services Nichole Kelley,

REMOTE PARTICIPATION

Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve Trustee Catania to participate in the board meeting remotely.

On a voice vote, the motion passed.

Trustee Catania entered the meeting at 7:08 pm.

MINUTES APPROVED

1. Trustee Weiland moved, seconded by Trustee Valentino, that the Board approve the minutes of the Regular Session Meeting held September 3, 2024.
2. Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve the Committee of the Whole Meeting held September 17, 2024.
3. Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve the minutes of the Special Meeting held September 24, 2024.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISIORS

1. Kathy Leahy presented the Board with a memorial donation in memory of her late mother, a dedicated patron of the Library
2. Dave Frigo of Hitchcock Design presented a preliminary outdoor master plan to the Board."

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Director Nelson explained the payment process for bus trips.

Clarifications:

1. Midwest Mechanical – payments for invoices from June & September

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Schedule dated October 1, 2024 in the amount of \$241,040.80.

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

No report

PERSONNEL

No report

POLICY

Will be discussed under New Business

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

National Friends of the Library Week is October 20-26. The Friends will be giving away gift baskets every day of that week.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

All staff attended First Amendment Training on October 3rd. The Foodie Fall Fest is scheduled for October 6th. The Library will serve as a polling place for the November 5th election. Due to this, the Board Meeting will be on November 12th. The presentation at the Sheila Ray Center was a success.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. Non-Resident Library Card Participation Program

- a) Trustee Maternowski moved, seconded by Trustee Valentino, that the Board continue to authorize the issuance of non-resident Library cards.

On a voice vote, the motion passed

b) Non-resident formula/fee

Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve to choose the tax bill method to determine the fee for non-resident cards.

On a voice vote, the motion passed.

c) Cards for Kids

- i. Trustee Valentino moved, seconded by Trustee Shafar, that the Board approve the expanded Cards for Kids program.

On a voice vote, the motion passed

- ii. Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve to allow the use of e-resources to non-residents.

On a voice vote, the motion passed

2. Village Tree Lighting Ceremony

- a) Trustee Valentino moved, seconded by Trustee Weiland, that the Board approve to close the Library at 2:00 pm on Friday, November 29, 2024 in conjunction with the Village's Tree Lighting Ceremony.

On a voice vote, the motion passed

- b) Trustee Shafar moved, seconded Trustee Maternowski, that the Board approve the usage of the Library's parking lot to be used for fireworks and for the acceptance of the Indemnity Agreement from Elk Grove Village in conjunction with the Lighting Ceremony on November 29,2024.

On a voice vote, the motion passed

3. Section I: By-Laws, Subject F: Public Participation in Meetings; version A & B

Trustee Weiland moved, seconded by Trustee Valentino, that the Board approve version B of the revised Policy.

On a voice vote, the motion passed

4. Section 1: By-Laws, Subject H: Public Notice

Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve the revised policy.

On a voice vote, the motion passed

5. Section 1: By-Laws, Subject J: Duties and Absences of Officers

Trustee Maternowski moved, seconded by Trustee Valentino, that the Board accept the revised policy.

On a voice vote, the motion was passed.

6. Proposal from Automated Logic Chicago

The Board reviewed the proposal for new VAV controls in the IT Office, Conference Room, and an office in Administration.

Trustee Valentino moved, seconded by Trustee Shafar, that the Board approve the proposal to Automated Logic Chicago in the amount of \$11,980.

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

7. Proposal from Anderson Lock

The Board reviewed the proposal to add locks with card readers to door of staff only area in the building.

Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve the proposal to Anderson Lock in the amount of \$19,995.

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

8. A Committee of the Whole Meeting was scheduled for October 22, 2024 at 7:00 pm.

ADJOURN

Trustee Vitale moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 9:00 pm.

Respectfully Submitted,
Lee Maternowski, Secretary

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