



# ELK GROVE VILLAGE PUBLIC LIBRARY

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## BOARD OF TRUSTEES of the ELK GROVE VILLAGE PUBLIC LIBRARY

Committee of the Whole Meeting  
Wednesday, February 28, 2024

President Bruce Barnett called the meeting to order at 7:02 pm.

Trustees present: Isela Catania, JoAnn Shafar, Eileen Valentino, Mary Vitale, and Renee Weiland. Absent: Lee Maternowski. Also present: Library Director Debra Nelson, Business Manager Michael Mangini, and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building and Security Services Rick Avalos, Circulation Services Richy Sandberg, Network Services Joe Basso, and Technical Services Nichole Kelley.

Director Nelson presented the proposed budget for fiscal year 2024-25. She explained how each expense is given a value of 1, 2, or 3. Director Nelson pointed out some of the expenses, such as costs for medical insurance, upcoming conferences, and an Interior Renovation Master Plan to accompany the outdoor plan currently in development. The Board talked about the growing need for meeting and study rooms, and ways to increase spaces for patrons and staff. New and planned projects were mentioned, including Phase I of the Outdoor Master Plan; upgrades to the fire panel and alarm system; the continuation of the building automation project (VAV boxes); and a purchase of a self-check machine for the Adult Services Department.

An update on the outdoor master plan was provided. The plan is being drafted and a survey will be distributed. The Trustees asked questions about the upcoming public survey and requested that copies be sent to them.

The issue regarding the library's property tax id number is being addressed by Village Manager Matt Roan. He is working on straightening the situation out. A plat of survey will be conducted in the near future.

The migration to Polaris is complete. Director Nelson commended the management staff who managed the project.

Rick Avalos described a recent issue with the heating system and how it was resolved.

Trustee Shafar moved, seconded by Trustee Catania, that the Board exit the Committee of the Whole Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 7:58 pm.

Respectfully Submitted,

Eileen Valentino, Secretary pro-tem