



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, September 3, 2024

President Pro-tem Lee Maternowski called the meeting to order at 7:02 pm.

Trustees present: Isela Catania, JoAnn Shafar, Eileen Valentino, Mary Vitale, and Renee Weiland. Absent: Bruce Barnett. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Building & Security Rick Avalos, Circulation Services Richy Sandberg, Technical Services Nichole Kelley, and IT Department Joe Basso.

Eileen Valentino was designated Board Secretary pro-tem.

MINUTES APPROVED

1. Trustee Shafar moved, seconded by Trustee Weiland, that the Board approve the minutes of the Regular Session Meeting held August 6, 2024.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the agenda

COMMUNICATIONS

The Board reviewed the communications

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Hitchcock Design – outdoor classroom & landscaping: this payment is for the ongoing development of the master plan

Trustee Shafar moved, seconded by Trustee Catania, that the Board approve the Accounts Payable Schedule dated September 3, 2024 in the amount of \$235,825.08.

AYES: Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Barnett

AUDIENCE TO VISIORS

No public comments

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

A draft master plan for the pavilion and building will be available in October. The Board can review and provide feedback at that time. In November, a finalized plan and detailed cost estimate will be presented. The earliest possible start date for construction is April.

PERSONNEL

No report

POLICY

Will be discussed under New Business

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends of the Library are gearing up for National Library Week, October 2-6. Friends and staff will be volunteering for Packages for Patriots on October 15. Trustee are invited to join.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The parking lot was recently resealed and restriped. Mary Kay Stiff has joined the library as Head of Adult Services, effective September 9. Due to high temperatures and poor air quality, the library closed early on Sunday. The Hometown Parade will take place on September 21. The Director, Trustee and Department Head Meeting at the Sheila Ray Center is on September 24.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. 2024 Levy

The Board reviewed the process of determining the 2024 Levy

Trustee Vitale moved, seconded by Trustee Shafar that:

RESOLVED, that the Board of Library Trustees of the Elk Grove Village Public Library request the President and Board of Trustees of the Village of Elk Grove Village to levy the amount of \$6,965,000 for the operation and maintenance of a free public library, as provided by law. These taxes will be collected in calendar year 2025 and will fund the Library's fiscal year of 2025-26.

AYES: Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

ABSENT: Barnett

2. Section 1: By-laws, Subject P: Library Attorney

Trustee Weiland moved, seconded by Trustee Valentino, that the Board approve the revised policy.

On a voice vote, the motion passed.

Trustee Valentino moved, seconded by Trustee Shafar, that the Board exit the Regular Session Meeting and enter in Closed Session to discuss the performance, compensation and discipline for specific employees.

On a voice vote, the motion passed.

The Board returned to Regular Session at 8:11 pm.

ADJOURN

Trustee Vitale moved, seconded by Trustee Catania, that the Board exit the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 8:15 pm.

Respectfully Submitted,
Eileen Valentino, Secretary Pro-tem