



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, June 6, 2023

President Bruce Barnett called the meeting to order at 7:00 pm.

Trustees present: Lee Maternowski, JoAnn Shafar, and Eileen Valentino. Absent: Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, IT Manager Joe Basso, and Technical Services Nichole Kelley. Also in attendance: Renee Weiland.

OATH OF OFFICE FOR ELECTED TRUSTEE

Mayor Johnson administered the Oath of Office to newly elected Trustee, Renee Weiland

MINUTES APPROVED

Trustee Valentino moved, seconded by Trustee Shafar, that the Board approve the minutes of the Regular Session Meeting held May 2, 2023.

On a voice vote, the motion was passed.

CLOSED SESSION

Trustee Shafar moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting and enter into Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives or deliberations concerning salary schedules for one or more classes of employees, and the selection of a person to fill a public office, including a vacancy in public office.

The Board returned to Regular Session at 8:33 pm.

AGENDA REVIEW

No additions were made to the agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS (Public Comment)

None

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. Midwest Mechanical – HVAC Service: additional repair to system
2. Telecom Innovation Group: phone system upgrade

Secretary Maternowski moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Schedule dated June 6, 2023 in the amount of \$235,712.96.

AYES: Barnett, Maternowski, Shafar, Valentino, Weiland

NAYS: None

ABSENT: Vitale

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Addendum to Oak Brook Mechanical in the amount of \$8,866 and to Midway Flooring in the amount of \$18,444.

AYES: Barnett, Maternowski, Shafar, Valentino, Weiland

NAYS: None

ABSENT: Vitale

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The repair work in Richy's office is almost complete.

PERSONNEL

No report

POLICY

Secretary Maternowski and Trustee Shafar are still reviewing the policy section in the policy manual.

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

Trustee Weiland attended the latest Friends of the Library Board Meeting. She stated that she didn't realize how hard the Friends work and how committed they are to the Library.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The summer reading programs starts on Monday. The theme this year is National Parks. The ALA Conference is at the end of the month. The bike rack project is set to begin Thursday, and new security cameras are being installed. The IPLAR report is being finalized and the audit is in progress.

PENDING BUSINESS

No pending business

NEW BUSINESS

1. **OCLC Contract**

Secretary Maternowski moved, seconded by Trustee Shafar, that the Board approve the OCLC contract for services from July 1, 2023 – June 30, 2024 in the amount of \$43,359.60.

AYES: Barnett, Maternowski, Shafar, Valentino, Weiland

NAYS: None

ABSENT: Vitale

2. Director Nelson explained that a construction manager from SMC Construction Services will be at the Library next week to discuss the outdoor classroom/storage building and landscaping.

A Committee of the Whole Meeting was scheduled for June 20th at 7:00 pm.

ADJOURN

Trustee Shafar moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 9:06 pm.

Respectfully Submitted,
Lee Maternowski, Secretary