



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, January 9, 2024

President Bruce Barnett called the meeting to order at 7:00 pm.

Trustees present: Isela Catania, Lee Maternowski, JoAnn Shafar, Eileen Valentino, Mary Vitale and Renee Weiland. Also present were Library Director Debra Nelson, Business Manager Michael Mangini and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Technical Services Nichole Kelley and Youth Services Adelaide Rowe.

MINUTES APPROVED

1. Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the minutes of the Regular Session Meeting held December 5, 2023.

On a voice vote, the motion passed.

AGENDA REVIEW

A Closed Session was added to the Agenda. The proposal amount from Automated Logic is incorrect on the Agenda. It should be \$42,410.

COMMUNICATIONS

The Board reviewed the communications.

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. McKula Inc: The new online incident tracker software (annual fee)
2. Nanna Networks: 2 payments for cybersecurity services are for December and January.
3. Valentino Electric, Inc: Payment for new bulbs that were out. They also added an outlet in Youth Services and cleaned the canned lights in the northwest perimeter.

Trustee Shafar moved, seconded by Secretary Maternowski, that the Board approve the Accounts Payable Schedule dated January 9, 2024 in the amount of \$180,562.36.

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

AUDIENCE TO VISIORS

No public comments

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

A landscape meeting is scheduled for January 23rd. The Board will schedule a Committee of the Whole Meeting during New Business.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

No report

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Polaris training is ongoing. Statistics from the year 2023 were strong. The Library's holiday party is Saturday.

PENDING BUSINESS

1. Proposal from Automated Logic

Rick Avalos gave an overview of what the building automation system can provide and how it can benefit the Library and Library staff.

Secretary Maternowski moved, seconded by Trustee Catania, that the Board approve the quote from Automated Logic for the installation of a new building automation system in the amount of \$42,410.

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

2. Circulation Department Policy - Library Cards

Trustee Shafar suggested adding "requires proof of address" to the Exemptions section of the Non-Resident Fee Policy. Director Nelson will adjust the policy draft and present it at the next meeting.

NEW BUSINESS

1. Section: III Departmental Responsibilities, Subject A: Circulation Department Policy, Collection Agenda

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve to change the collection fee from \$8.95 to \$11.04.

On a voice vote, the motion passed.

2. Proposal from Beacon Mobile

Trustee Valentino moved, seconded by Trustee Catania, that the Board approve the quote from Beacon Mobile for the purchase of 55 new 5G hot spots and corresponding internet services in the amount of \$23,773.75

AYES: Barnett, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland

NAYS: None

3. A Committee of the Whole Meeting was scheduled for January 31st at 7:00 pm.

Trustee Shafar moved, seconded by Trustee Vitale, that the Board exit Regular Session and enter into Closed Session at 7:50 pm.

On a voice vote the motion passed.

The Board returned to Regular Session.

ADJOURN

Trustee Shafar moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting.

On a voice vote, the motion passed.

The meeting was adjourned at 8:30 pm

Respectfully Submitted,
Lee Maternowski, Secretary