ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, May 5, 2026

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Renee Weiland, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Trustee Shafar moved, seconded by Trustee Weiland, that the Board approve the following meeting minutes:

1. Regular Meeting held April 7, 2026
2. Special Board Meeting held April 21, 2026
3. Committee of the Whole Meeting held March 24, 2026

On a voice vote, the motion passed

ELECTION OF OFFICERS TO SERVE MAY 2026-APRIL 2027

President: Trustee Burns moved, seconded by Trustee Weiland, that the Board approve to elect Lee Maternowski as Board President.

On a voice vote, the motion passed

Secretary: Trustee Shafar moved, seconded by Trustee Burns, that the Board elect Eileen Valentino as Board Secretary.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

No communications

AUDIENCE TO VISITORS

No public comments

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

- **RVI, Inc. (Outdoor Classroom):** RVI, Inc. is the new company name for Hitchcock Design Group.
- **EBSCO Information Services (OpenAthens Compass):** This covers the service providing patron access to database portals.
- **Unique Management (Register IQ):** This is the implementation fee for the online library card sign-up system. While patrons can begin the registration process online, they are still required to visit the library within 30 days to complete the process.
- **Independent Construction Services (ICS) (Outdoor Improvement Project):** ICS is Dan Elleanardo's company.

Trustee Shafar moved, seconded by Trustee Catania, that the Board approve the Accounts Payable Schedule dated May 5, 2026 in the amount of **$346,591.39.**

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

RVI is finalizing its agreement with Engberg Anderson and has shared their initial plans. A meeting between the design teams is currently being scheduled.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

During the April luncheon, the Friends presented a $10,000 donation toward the Friends workplace renovation. Additionally, an individual member of the Friends also contributed $10,000 to the project.

COMMITTEE APPOINTMENTS

No changes were made to the committees

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The Library is busy planning for Play, Picnic & Party, summer reading programs, and the Tuesday night concert series. The Library is also taking part in the summer community scavenger hunt for the Village's 70th Anniversary and will be at Family Day during the Rotary Fest on July 18. Additionally, the Library is celebrating Carolyn Long from Technical Services, who is retiring in June after 35 years of service.

During the discussion, Trustee Maternowski asked about the deliveries Chris Mika makes to Victory Centre and requested more information about the facility. Mary Kay Stiff and Richy Sandberg explained that it is an assisted and supportive living community.

Secretary Valentino shared how happy she was to hear that Kyra Zirlin's recent visit to the high school went so well and that so many students took part in the lunch craft event. She asked if students can sign up for library cards at school or if they still need to come into the library with a parent. Mary Kay explained that they can start the process at school, but they still need to come in with a parent to finish it. Director Nelson added that she plans to talk to the Board about this at a future meeting to see if they would like to change the policy to make it easier for high school students to get library cards.

PENDING BUSINESS

1. Early closure of library building for Village events

Trustee Vitale moved, seconded by Trustee Catania, that the Board approve the early closing of the library building on the following dates & times for the Mid-Summer Concerts & Holiday Tree Lighting Ceremony:

Tuesday, July 21 – 5:00 pm
Tuesday, July 28 – 5:00 pm
Friday, November 27 – 2:00 pm

On a voice vote, the motion passed

NEW BUSINESS

1. Section IV: Personnel, Subject B: Salary Policy

Trustee Catania moved, seconded by Trustee Burns, that the Board approve to adjust the minimum and maximum pay structure ranges for non-bargaining staff.

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

2. Proposal from Flooring Resources

Trustee Vitale moved, seconded by Secretary Valentino, that the Board approve the proposal from Flooring Resources to replace carpet in the lobby area in the amount of **$11,770**.

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

3. Proposal from Johnson Controls

Trustee Weiland moved, seconded by Trustee Vitale, that the Board approve the proposal from Johnson Controls for a new fire panel in the amount of **$37,404.**

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

4. Proposal from Business Office Solutions

Trustee Catania moved, seconded by Trustee Weiland, that the Board approve the proposal from Business Office Solutions for 4 workstations for the remodeled Building & Security Services workroom in the amount of **$10,317.34.**

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

5. Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for May 19 at 7:00 pm.

CLOSED SESSION

Secretary Valentino moved, seconded by Trustee Shafar, that the Board exit the Regular Session Meeting and enter into Closed Session to discuss the performance, compensation, & discipline for specific employees.

On a voice vote, the motion passed

REGULAR SESSION

Trustee Vitale moved, seconded by Trustee Catania, that the Board enter into Open Session.

ROLL CALL: Trustees present: Tim Burns, Isela Catania, Lee Maternowski, JoAnn Shafar, Renee Weiland, Eileen Valentino, and Mary Vitale. Also present: Library Director Debra Nelson

ITEMS FROM CLOSED SESSION FOR ACTION

Secretary Valentino moved, seconded by Trustee Vitale, that the Board approve a 5% salary increase for exempt staff based on their position's midpoint, unless the individual is already at their maximum cap salary.

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

ADJOURNMENT

Trustee Catania, moved, seconded by Trustee Shafar, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned at 8:24 pm.

Respectfully Submitted,
Eileen Valentino, Secretary