ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday June 2, 2026

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Renee Weiland, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Trustee Catania moved, seconded by Trustee Vitale, that the Board approve the minutes of the Regular Session Meeting held May 5, 2026.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS

No public comments

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

- **Midwest Mechanical (Maintenance Ticket System):** A system used to track, manage, and report on maintenance requests.

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Schedule dated June 2, 2026 in the amount of **$282.800.14.**

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

Accounts Payable Addendum:

An ALA Conference travel advance for Trustee Weiland was added to the Addendum. The Board then approved the updated Accounts Payable schedule to include travel advances for all three Trustees.

Secretary Valentino moved, seconded by Trustee Burns, that the Board approve the amended Accounts Payable Addendum for ALA Conference advances in the amount of **$4,500.**

AYES: Burns, Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The agreement between Engberg Anderson and RVI has been finalized. Library staff is currently addressing a list of questions provided by the Village in preparation for a meeting regarding the project.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

- **Friends of the Library:** The Friends are currently utilizing space within the Technical Services Department while their workroom is under construction. Trustees Vitale and Weiland recently attended the Friends' Board meeting to express the Board's appreciation for their $10,000 donation toward the renovation. Additionally, the Friends have contributed four $25 gift certificates as raffle prizes for the Adult Summer Reading Program.
- **Community Engagement:** President Maternowski reported that several Trustees attended the Village's Memorial Day Observance.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

"Norm" the T-Rex will return to the Library for a two-week display. The Library will delay opening until 10:00 am this Thursday, June 4, to facilitate staff training on communicating with individuals who have communication disorders, as well as a fire drill. The Summer Reading program begins on June 8, and the ALA Conference is scheduled for June 25–29.

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. Section IIA: Library Philosophy & Objectives, Subject D: Program Policy

Policy Discussion

- **Program Endorsement Language:** Trustee Shafar inquired regarding the language in the policy draft stating that "the presentation of a program or the presence of a speaker does not constitute endorsement by the Library of the views expressed." Director Nelson explained that this clause is essential for maintaining the Library's position of neutrality; the Library provides programs for educational and informational purposes, which should not be construed as an endorsement of a company, organization, or their services. Secretary Valentino added that this language also serves as a protective measure for the Library.
- **Presenter Insurance Requirements:** Trustee Shafar requested clarification regarding Section #4, "Presenter Obligations," specifically the requirement that presenters provide a certificate of insurance "if requested." She suggested that insurance should be a standard requirement for all presenters. Director Nelson explained that insurance requirements are not universal for every program, as they are determined based on the specific nature of the presentation or performance.

Trustee Vitale moved, seconded by Trustee Shafar, that the Board approve the Policy draft, Section IIA: Library Philosophy & Objectives, Subject D: Program Policy.

On a voice vote, the motion passed

2. Proposal from Jensen's Plumbing and Heating

Trustee Catania moved, seconded by Trustee Weiland, that the Board approve the proposal from Jensen's Plumbing and Heating for a new RPZ backflow preventer in the amount of **$15,519.**

AYES: Catania, Maternowski, Shafar,Valentino, Vitale, Weiland
NAYS: None
ABSTAIN: Burns (potential conflict of interest)

3. Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for June 23 at 7:00 pm.

CLOSED SESSION

Secretary Valentino moved, seconded by Trustee Vitale, that the Board exit the Regular Session Meeting and enter into Closed Session to discuss the appointment, discipline, performance, or dismissal of specific employees.

On a voice vote, the motion passed

REGULAR SESSION

The Board returned to Regular Session.

Security Update

Director Nelson reported on two recent fire-related incidents occurring within a two-week period. The first incident involved a fire in a trash receptacle located near library grounds by the outdoor fountains. The second incident occurred within the library's men's restroom. Director Nelson noted that the Police were notified and library staff provided the necessary information.

ADJOURNMENT

Secretary Valentino, moved, seconded by Trustee Vitale, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned at 7:50 pm.

Respectfully Submitted,
Eileen Valentino, Secretary