ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, September 1, 2026

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Mary Vitale, Renee Weiland, Eileen Valentino. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Correction to Previous Minutes: Trustee Vitale noted that she was omitted from the attendance list in the previous meeting minutes, and the record will be corrected accordingly.

Secretary Valentino moved, seconded by Trustee Weiland, that the Board approve the amended minutes of the Regular Session Meeting held August 4, 2026.

On a voice vote, the motion passed

AGENDA REVIEW

The agenda was amended to include the following additions:

- Accounts Payable Schedule Addendum
- A Closed Session item to discuss the appointment, employment, compensation, or discipline of specific employees

COMMUNICATIONS

The Board discussed the comments regarding the Youth Services Summer Reading kick-off day, and the bilingual program.

AUDIENCE TO VISITORS (Public Comment)

No public comments

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

- **RVI, Inc. (noted as a correction from RVE, Inc.):** Payment for design and construction developments

- **Yellow Shoes Event Rentals:** Payment for the audio system for the One Book One Village author visit

Trustee Shafar moved, seconded by Trustee Catania, that the Board approve the Accounts Payable Schedule dated September 1, 2026 in the amount of **$321,494.48.**

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

ACCOUNTS PAYABLE ADDENDUM

Trustee Vitale moved, seconded by Trustee Weiland, that the Board approve the Accounts Payable Addendum, which includes a payment of **$2,600** to ABC Parade Floats, **$200** to Susan A. Heaton, & **$575** to Nichole M. Zimmermann.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

Outdoor Project Update: Dave Frigo is working on an updated price estimate for the outdoor project, noting that there will be extra expenses as expected. Dave and Dan Elleanardo will review the costs to identify potential savings, while Engberg Anderson continues working on the designs. Trustee Vitale expressed concern regarding the project timeline, noting a previous discussion indicating the Board was scheduled to approve the project in October and send it out to bid in

November, and inquired whether that schedule is still achievable. Director Nelson stated that while she cannot guarantee the exact status by November, as long as the Board approves the project before the end of the year, it will remain on track to break ground in the spring.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

- **Bark in the Park:** The Library participated in the Park District's "Bark in the Park" event on Sunday. Although the event had to be shut down early due to weather, it was very well-attended prior to the closure. Trustee Burns expressed his appreciation for the pet bandanas handed out by the Library, noting that they were a great giveaway.

- **Elk Grove High School Open House:** 5 new library cards were issued during the recent Elk Grove High School open house.

- **Friends of the Library Sponsored Programs & Updates:** The Friends of the Library are sponsoring 2 upcoming programs in October: "The Bee Gees Saturday Night Fever & Disco" with Gary Wenstrup on October 1, and "The War of the Worlds: The Night that Terrified America" with author Susan Gibberman on October 29. Director Nelson mentioned that the Friends also covered the cost of the band "The Wayouts" for July's Play, Picnic & Party. Additionally, the Friends will be purchasing the books for the upcoming One Book, One Village event.

Community Events & Announcements:

- September 12 - Get Fit Fair (Park District)

- September 19 - Oktoberfest Parade

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REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

- **Lobby Renovations:** New carpeting has been installed in the lobby.

- **Library Card Sign-up Month:** In observance of Library Card Sign-up Month, the Library is offering special gifts and an Amazon gift card raffle for new cardholders.

- **Oktoberfest Parade:** The Oktoberfest Parade is scheduled for September 19 at 2:00 pm, with the Library's float theme serving as a teaser for the upcoming One Book, One Village event.

- **Building Operations Update:** Due to the installation of a backflow preventer resulting in a temporary loss of running water, the building will need to open late on a tentative date of September 25; the Board will be kept updated on any changes.

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. 2026 Levy

Secretary Valentino moved, seconded by Trustee Catania, that:

RESOLVED, that the Board of Library Trustees of the Elk Grove Village Public Library request the President and Board of Trustees of the Village of Elk Grove Village levy the amount of **$7,465,955** for the operation and maintenance of a free public library, as provided by law. These taxes will be collected in calendar year 2027 and will fund the Library's fiscal year of 2027-28.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

2. Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for September 16 at 7:00 pm

CLOSED SESSION

Secretary Valentino moved, seconded by Trustee Shafar, that the Board exit the Regular Session Meeting and entire into Closed Session to discuss:

- Review of minutes lawfully closed under the Open Meetings Act
- Annual appraisal and compensation of the Library Director
- The appointment, employment, compensation, or discipline of specific employees

On a voice vote, the motion passed

OPEN SESSION

Trustee Shafar moved, seconded by Trustee Vitale, that the Board Return to Regular Session.

ROLL CALL: Trustees present: Tim Burns, Isela Catania, Lee Maternowski, JoAnn Shafar, Renee Weiland, Eileen Valentino, and Mary Vitale. Also present: Library Director Debra Nelson

ACTIONS TO TAKE IN OPEN SESSION

1. CLOSED SESSION MEETING MINUTES REVIEW

Trustee Burns moved, seconded by Trustee Shafar, that the Board:

Approve the following Closed Session Meeting Minutes:

June 2, 2026
May 5, 2026
March 3, 2026

Release the following Closed Session Meeting Minutes:

March 3, 2026

Destroy the following verbatim recordings of Closed Session Meetings:

December 3, 2024
November 12, 2024
October 22, 2024

On a voice vote, the motion passed

2. Compensation of Library Director

Trustee Vitale moved, seconded by Trustee Shafar, that the Board approve Director Nelson's new salary of **$176,908**.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale, Weiland
NAYS: None

3. Resolution regarding Acceptance of Donation

Trustee Shafar presented the following resolution of appreciation, which was received by the Board:

WHEREAS, Helen Leski has generously donated **$10,000** to the Elk Grove Village Public Library; and
WHEREAS, the Board of Trustees wishes to formally express its deep appreciation for her kindness and continued commitment to the Library;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees gratefully acknowledges this generous donation and extends its sincere thanks to Helen Leski.

ADJOURNMENT

Trustee Vitale moved, seconded by Secretary Catania, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned at 8:27 pm

Respectfully Submitted,
Eileen Valentino, Secretary