



# ELK GROVE VILLAGE PUBLIC LIBRARY

---

## AGENDA

Pages 1-3

### ELK GROVE VILLAGE PUBLIC LIBRARY BOARD OF TRUSTEES

Regular Meeting October 1, 2024  
Lee Maternowski Meeting Room  
7:00 PM

#### **1. Call to Order:** Trustees

Catania, Maternowski, Shafar, Valentino, Vitale, Weiland, President Barnett

#### **2. Approval of Minutes**

Pages 4-10

- 1) Regular Meeting held September 3, 2024 \*  
The Board will review the draft meeting minutes from the above date and potentially vote their approval.
- 2) Committee of the Whole Meeting held September 17, 2024\*  
The Board will review the draft meeting minutes from the above date and potentially vote their approval.
- 3) Special Meeting held September 24, 2024\*  
The Board will review the draft meeting minutes from the above date and potentially vote their approval.

#### **3. Agenda Review**

#### **4. Communications**

Page 11

## 5. Audience to Visitors (Public Comment)

- Kathy Leahy will present a donation in memory of her late mother, a devoted patron of the Elk Grove Village Public Library.
- Presentation of the Preliminary Outdoor Master Plan by Dave Frigo from Hitchcock Design Group, and John Shales from SMC Construction Services.

## 6. Financial Report and Accounts Payable Schedule

Pages 12-22

- 1) Accounts Payable Schedule dated October 1, 2024 in the amount of \$\*241,040.80  
The Board will review and potentially vote on the approval of the Accounts Payable Schedule.

## 7. Reports of Committees:

### Building and Grounds

Barnett, Catania, Valentino, Vitale, Weiland

### Personnel

Shafar, Valentino

### Policy

Maternowski, Shafar

### Community Relations

Nelson, Catania, Vitale, Weiland

## 8. Reports of the Library Director and Department Heads

Pages 23-62

## 9. Pending Business

### 10. New Business

Page 63-85

- 1) Non-Resident Library Card Participation Program \*

The Board will potentially vote to:

- a) Authorize the issuance of non-resident library cards

If participation is approved, the Board will then potentially vote to:

- b) Determine the non-resident formula/fee
- c) Decide on options for non-residents:
  - i. Expanded Cards for Kids (waive non-resident fee for all persons aged 18 and under who live in unincorporated Elk Grove Township)
  - ii. Allow use of e-resources to non-residents

2) Village Tree Lighting Ceremony

- a) Closing the Library at 2:00 pm on Friday, November 29, 2024\*

The Board will potentially vote on closing the Library at 2:00 pm on Friday, November 29, 2024 in conjunction with the Village Tree Lighting Ceremony.

- b) Allowance for the Library's Parking Lot to be used for to Fireworks and Acceptance of the Indemnity Agreement from Elk Grove Village in conjunction with the Tree Lighting Ceremony on November 29, 2024. \*

The Board will potentially vote on allowing the Library's parking lot to be used for fireworks, and on accepting an Indemnity Agreement from Elk Grove Village.

3) Section I : By-Laws, Subject F: Public Participation in Meetings; VERSIONS A and B\*

The Board will consider two revisions (Version A and Version B) to the Public Participation Policy and may vote on one of the proposed changes.

4) Section I : By-Laws, Subject H: Public Notice\*

The Board will consider and potentially vote to approve a revision to the Public Notice Policy.

5) Section I : By-Laws, Subject J: Duties and Absences of Officers\*

The Board will consider and potentially vote to approve a revision to the Duties and Absences of Officers Policy.

6) Proposal from Automated Logic Chicago (ALC)\*

The Board will review and potentially vote on the approval of a proposal from ALC to update the VAV controls in the I.T. office, conference room and an office in administration in the amount of \$11,980.

7) Proposal from Anderson Lock\*

The Board will review and potentially vote on the approval of a proposal from Anderson Lock to add locks with card readers to doors of staff only areas in the amount of \$19,995.

8) Schedule a Committee of the Whole Meeting in mid-October.

## 11. Adjournment\*

Note: An asterisk (\*) at the end of a line means a vote may be taken on the matter preceding it

In compliance with the Americans with Disabilities Act and other applicable Federal and State laws, the meeting will be accessible to individuals with disabilities. Persons requiring auxiliary aids and/or services should call 847-439-0447 x239, preferably no later than five days before the meeting.