ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, June 10, 2025

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Mary Vitale, Renee Weiland. Absent: Eileen Valentino. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

Mary Vitale was Secretary pro-tem

AUDIENCE TO VISITORS

Representatives Cody Dooley of Romtec and Dave Frigo of Hitchcock Design presented information regarding their companies' services and materials, specifically for the outdoor building and the initial phase of the outdoor plan.

A patron in the audience, whose father was a B-17 pilot, shared that she possesses all of his wartime letters. Jake and his staff assisted her in using Shutterfly to compile the letters into a book. Once completed, she plans to donate a copy to the National WWII Museum in New Orleans.

MINUTES APPROVED

1. REGULAR MEETING MINUTES

Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve the minutes of the Regular Session Meeting held May 6, 2025.

On a voice vote, the motion passed

2. COMMITTEE OF THE WHOLE MEETING MINUTES

Trustee Weiland moved, seconded by Trustee Shafar, that the Board approve the minutes of the Committee of the Whole Meeting held May 20, 2025.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

No communications

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Anderson Lock: Repairs were made to several doors, new doors and closers were installed, and the blue boxes in Tech Services have been relocated

2. CDW Government: Backup battery for server room

3. Libraries First – The museum passes ($395) and the LexisNexis database payment ($5,192) were combined into a single purchase from Libraries First

President Maternowski noted a shortfall in the property tax income, which he observed was less than typical. Director Nelson added that the Library also didn't receive the full amount of PPRT money. Fortunately, the Per Capita Grant is expected to arrive soon and will be applied to this year's budget.

Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve the Accounts Payable Schedule dated June 10, 2025 in the amount of $293,825.29.

AYES: Burns, Catania, Maternowski, Shafar, Vitale, Weiland
NAYS: None
ABSENT: Valentino

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

No report

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends contributed four $25 Barnes & Noble gift cards towards the Adult Summer Reading Program. They also will be handing out free bottled water at the Play, Picnic & Party. Trustee Burns reported that four Trustees were present at the Memorial Day Observance Ceremony on May 26th.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The Arcade Exhibit is now open in the Quiet Study Room. The Library is teaming up with the Rotary Club, Lions Club, and the Elk Grove Fraternal Order of Police for a food drive this Saturday. All donations collected in the Library's parking lot will go to the Elk Grove Food Pantry. The Summer Reading Program successfully kicked off yesterday. Youth Services celebrated with a Kona Ice Truck, and so far, 400 people have already signed up for the reading program.

The ALA Conference is scheduled for June 26-30 in Philadelphia.

The Play, Picnic & Party is on July 13th. The Library will be selling classic ice cream and providing live music, bumper cars, a bounce house, a foam cannon party, face painting, and Bingo.

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. Early Closure of the Building for Village Events

Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve to close the Library at 5:00 pm on July 22 and July 29 for the Mid-Summer Concerts, and to close at 2:00 pm on November 28 for the Tree Lighting Ceremony.

On a voice vote, the motion passed

2. Proposal from Advanced Data Technologies

Trustee Vitale moved, seconded by Trustee Burns, that the Board approve the proposal from Advanced Data Technologies to replace an IDF cabinet and install network cabling in the amount of $24,824.15.

AYES: Burns, Catania, Maternowski, Shafar, Vitale, Weiland
NAYS: None
ABSENT: Valentino

3. Proposal from Automated Logic

Trustee Vitale moved, seconded by Trustee Shafar, that the Board approve thr service agreement with Automated Logic in the amount of $15,993.

AYES: Burns, Catania, Maternowski, Shafar, Vitale, Weiland
NAYS: None
ABSENT: Valentino

ADJOURN

Trustee Shafar moved, seconded by Trustee Vitale, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 8:25 pm.

Respectfully Submitted,
Mary Vitale Secretary pro-tem