ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY

Committee of the Whole Meeting

Tuesday, August 19, 2025

President Lee Maternowski called the meeting to order at 6:59 pm.

Trustees present: Isela Catania, Eileen Valentino, Mary Vitale, and Renee Weiland.
Absent: Tim Burns. Also present: Debra Nelson, Library Director; Rick Avalos, Head of Building and Security Services.

Dave Frigo from Hitchcock Design informed the trustees on the next steps for implementing Phases 1, 5 and 7 of the Outdoor Master Plan. Dave is in the process of forming a proposal and plans to have it complete by the end of the month. He has assembled a team that includes Terra Engineering to update and expand the survey to include topography and utilities linked (electric, sewers); stormwater design and civil engineering from Burke Engineering; and soil analysis testing from Robino Engineering. Dave is writing out a detailed scope of services with all the steps, meetings and deliverables that will to take us from the starting point to the final outcome. The Library's homework is to put to together a stakeholder group composed of a diverse group representing the board and various staff members who will be using the facilities. This group will have 2 working meetings before presentations are made to the board. After approved by the board, the project will go out for public bid. Dave spoke about hiring an experienced owner's representative for the project—someone who will advocate on behalf of the library and serve as its eyes and ears throughout the process. The trustees asked questions to better understand the next steps and get more clarity on the upcoming phases of the project.

The board went over the proposed revisions to the various Collection Development policies that will be considered and potentially voted on at the September board meeting. The trustees responded favorably to the proposed changes to the policies.

The proposed levy was reviewed and a discussion about PPRT followed.

Director Nelson reported to the trustees of a conflict in her schedule with the December board meeting. The board will vote at the September meeting to reschedule December's meeting from the 2nd to the 9th.

The trustees were informed of plans to repurpose the recording studio into office space for the newly created Digital and Maker Services department.

Lastly, the board was notified of various complaints and concerns by patrons, as well as ongoing issues involving a repeat patron.

Trustee Vitale moved, seconded by Trustee Weiland, that the Board exit the Committee of the Whole Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Eileen Valentino, Secretary