



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Committee of the Whole Meeting
Tuesday, July 19, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, Lee Maternowski, Eileen Valentino, and Mary Vitale. Absent: TR Johnson. Also present were Library Director Debra Nelson, Head of Building & Security Rick Avalos, and IT Coordinator Josh Fulkerson

AGENDA REVIEW

No additions were made to the Agenda

AUDIENCE TO VISITORS

President Shafar complimented Rick Avalos on the landscaping at the building's entrance.

DISCUSSION

1. Landscaping project

The Board would like Gary Weber & Associates to provide the Library with an updated drawing eliminating the technology center, add more ideas for the Wellington side of the building, include an eye-view of the building, and combine the maintenance building with the outdoor classroom. They also discussed their interest in some alternative options, other than plants, such as benches.

2. Building improvements

The permit for the ceiling sprinklers have been approved for the mother's/wellness room. The project is ready to begin. Director Nelson gave an update on the wall covering in the Lee Maternowski Meeting Room. Mr. Avalos shared how he plans on correcting the concrete issue in the sewer lines in the Youth Services restrooms. Director Nelson explained an incident that occurred when a person experienced an injury walking along Wellington Ave. The glass for the skylight was at a delay, so NSS Exteriors will send comparable glass samples to Dave Myszka at ACG.

3. Lost & Found Policy

The Board reviewed the proposed policy. Director Nelson explained the current practice that the staff use for lost items.

4. Emergency exits

Results and concerns of July's fire drill were shared with the Board. Mainly safety issues with the emergency exits around the building. While the exits meet ADA requirements, there are some safety concerns that could pose a risk to patrons and staff with mobility impairments. The Board suggested contacting the Fire Department or other safety auditors to assess the exits around the building.

5. New Policies

Director Nelson explained the process she uses when proposing new policies to the Board. Board consensus was that the method is perfect and does not need to be altered.

A proposed photography and filming policy will be included in August's board packet.

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board exit the Committee of the Whole Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 9:05 pm.

Respectfully Submitted,
Bruce Barnett, Secretary