



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES of the ELK GROVE VILLAGE PUBLIC LIBRARY

Minutes of the Regular Meeting
Tuesday, March 1, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, and Eileen Valentino. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson, and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

The Board agreed to add the following sentence at the end of the motion to approve the Regular Sessions Minutes:

(Refer to Policy - Section: Appendix, Subject H: Remote Participation Policy)

- 1) Trustee Jarosch moved, seconded by Trustee Valentino, that the Board approve the amended minutes of the Regular Session Meeting held February 1, 2022.

On a voice vote, the motion was passed.

2. Trustee Johnson moved, seconded by Trustee Jarosch, that the Board approve the minutes of the Committee of the Whole Meeting held February 15, 2022.

On a voice vote, the motion was passed.

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

The Board reviewed the communications.

AUDIENCE TO VISITORS

No visitors in attendance

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. Surplus – The amount will reduce in the next few months before the end of the fiscal year, and the rest will roll over. Some money is moved to the Capital Reserve Fund and the Unreserved Fund.
2. 6 Library employees are attending the PLA Conference in March in Portland.
3. Warehouse Direct – Household supplies: refunded payment of \$164.82 – Refund for an order that was never delivered.
 - a. Trustee Jarosch moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule dated March 1, 2022 in the amount of \$186,990.43

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino

NAYS: None

- b. Trustee Jarosch moved, seconded by Trustee Maternowski, that the Board approve the Addendum to Nicor Gas in the amount of \$9,437.15. (Payment for 2 months)

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino

NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The Board reviewed the preliminary proposal for the skylight project. Further discussion will take place at a future Building & Grounds Committee Meeting. President Shafar and Trustee Jarosch shared what was discussed at the landscaping meeting on February 24th.

POLICY

No report

PERSONNEL

No report

LEGAL AND FINANCE

No report

FRIENDS & COMMUNITY RELATIONS

The scholarship process is postponed until next year. The Library will make a monetary donation to the High School's Technology & Manufacturing Department honoring James Colgan and Don Henderson.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The wall covering in the Lee Maternowski Room will be replaced. The replacement is free, but labor is not covered in the warranty. Director Nelson asked the Trustees to hold off on filling out the Statement of Economic Interest until she received further guidance.

PENDING BUSINESS

1. Fiscal Year 2022-2023 Budget

Clarifications:

- a. Professional Services: Consulting services – Service from architects, landscapers, etc.
- b. Solar Wind renewal – Network performance monitor.
- c. Legal work – Attorneys, negotiations, arbitrations.

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board approve the proposed Library Budget for FY 2022-23.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino

NAYS: None

2. The reception for the unveil of the Darlene Greaves Conference Room and Trustee Dedication plaque was scheduled for April 5th at 6:30 pm.

NEW BUSINESS

1. Trustee Johnson moved, seconded by Trustee Valentino, that the Board approve to close the Library building at 5:00 pm for the summer concerts on July 12, 2022 and July 26, 2022.

On a voice vote, the motion was passed.

Trustee Johnson moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting and enter into Closed Session to discuss the selection of a person to fill a public office, including a vacancy in a public office.

The Board returned to Regular Session.

Secretary Barnett moved, seconded by Trustee Jarosch, that the Board approve to adjourn the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:17 pm.

Respectfully Submitted,

Bruce Barnett, Secretary