ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, September 2, 2025

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Eileen Valentino, Renee Weiland. Absent: Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

AUDIENCE TO VISITORS

Dan Eallonardo of Independent Construction Services provided a summary of the services his firm could offer for the upcoming construction project.

MINUTES APPROVED

1. REGULAR MEETING MINUTES

Trustee Weiland moved, seconded by Secretary Valentino, that the Board approve the minutes of the Regular Session Meeting held August 5, 2025.

2. COMMITTEE OF THE WHOLE MEETING MINUTES

Secretary Valentino moved, seconded by Trustee Catania, that the Board approve the minutes of the Committee of the Whole Meeting held August 19, 2025.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

The Board reviewed the communications

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Arlington Heights Post Office – payment for the Comic Con postcard mailing that didn't make it in time to be included in the accounts payable warrant.

2. Comic Con towing – 2 vehicles will need to be towed to the Library for the car show that don't have working engines.

Trustee Shafar moved, seconded by Trustee Burns, that the Board approve the Accounts Payable Schedule dated September 2, 2025 in the amount of $233,956.43

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the Accounts Payable Addendum to Postmaster Arlington Heights in the amount of $1,800.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Weiland
NAYS: None
ABSENT: Vitale

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

No report

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends are sponsoring the dinosaur show at Comic Con and a program about Mae West on October 1st. During National Friends of the Library Week, October 19–25, they'll be raffling off daily gift baskets filled with books, gift cards, and other goodies.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Mariana Biagi has been hired as the new Marketing & Communications Coordinator and will begin her position in the Administration Department on September 15th.

Over 10,000 patrons attended the arcade display. The Library will be a collection site for this year's Cereal Bowl, with the winner announced at the Rolling Meadows vs. Elk Grove Village football game on September 26th. The Library will also participate in the Hometown Parade on September 20th.

To celebrate the 25th anniversary of Elk Grove Village's sister city with Termini Imerese, Italy, the Library will host a special exhibit throughout October.

The annual ILA Conference will be held at the Donald E. Stephenson Convention Center from October 14-16, with Trustee Day scheduled for October 16th. Additionally, the library is considering dates for an upcoming staff in-service day.

President Maternowski requested an explanation on the Kanopy digital resource. Mary Kay explained that Kanopy, a digital film website, was recently purchased by OverDrive. Kanopy offers a wide selection of documentaries and classic films that are often difficult to find on other streaming services

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. 2025 Levy

Trustee Shafar moved, seconded by Trustee Weiland:

RESOLVED, that the Board of Library Trustees of the Elk Grove Village Public Library request the Mayor and the Board of Trustees of the Village of Elk Grove Village to levy the amount of $7,210.000 for the operation and maintenance of a free public library, as provided by law. These taxes will be collected in calendar year 2026 and will fund the Library's fiscal year of 2026-27.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Weiland
NAYS: None
ABSENT: Vitale

2. Section II: Library Philosophy and Objectives: Subject I, J, K, M, N and O

Secretary Valentino moved, seconded by Trustee Catania, that the Board approve revisions to the following policies:

Subject I: Materials Selection
Subject J: Responsibility for Selection of Library Materials
Subject K: Criteria for Materials Selection
Subject M: Maintaining the Collection
Subject M: Censorship
Subject O: Patron Complaint – Objectional Material

On a voice vote, the motion passed.

3. Reschedule December 2025 Board Meeting

Trustee Weiland moved, seconded by Trustee Burns, that the Board approve to change the date of the December 2nd board meeting to December 9th.

On a voice vote, the motion passed.

4. Early closure of the Library on January 9, 2026

Secretary Valentino moved, seconded by Trustee Catania, that the Board approve to close the Library at 5:00 pm on January 9, 2026 for the Family Night/Planetarium event.

On a voice vote, the motion passed.

5. Committee of the Whole Meeting (COW)

A COW Meeting was scheduled for September 16th at 7:00 pm.

CLOSED SESSION

Secretary Valentino moved, seconded by Trustee Burns, that the Board approve to exit the Regular Session Meeting and enter into Closed Session to discuss Personnel and Safety & Security.

On a voice vote, the motion passed.

OPEN SESSION

The Board retuned to Regular Session at 8:44 pm.

Roll call: Trustees present: Tim Burns, Isela Catania, Lee Maternowski, JoAnn Shafar, Eileen Valentino, Renee Weiland. Absent: Mary Vitale. Also present: Library Director Debra Nelson.

ACTIONS TO TAKE IN OPEN SESSION

Secretary Valentino moved, seconded by Trustee Catania, that the Board approve a 5.5% salary increase, based on the position's midpoint, to Director Nelson.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Weiland
NAYS: None
ABSENT: Vitale

ADJOURN

Trustee Burns moved, seconded by Trustee Weiland, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 8:45 pm.

Respectfully Submitted,
Eileen Valentino, Secretary