



ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, October 4, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini and Network Administrator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Richy Sandberg, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Corrections: Change “Mary Valentino” to “Mary Vitale” under “Trustees present”

Trustee Maternowski moved, seconded by Secretary Barnett, that the Board approve the amended minutes of the Regular Session Meeting held September 6, 2022.

On a voice vote, the motion was passed.

President Shafar moved, seconded by Trustee Valentino, that the Board approve the minutes of the Committee of the Whole Meeting held September 27, 2022.

On a voice vote, the motion was passed.

AGENDA REVIEW

An Accounts Payable Addendum was added to the Agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS

No visitors in attendance

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. Joyful Lighting – Deposit for the building’s holiday lighting.
2. Pure Imagination, Inc. – (annual payment) Company that designed and hosts the Library’s website.
3. Bibilocommons – Host & consulting payments for when the Library set up its virtual server when Bibliocommons was first implemented in 2021. Sirsi took a long time to invoice the Library.

Trustee Jarosch moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule dated October 4, 2022 in the amount of \$185,584.82.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

Secretary Barnett moved, seconded by Trustee Johnson, that the Board approve the Accounts Payable Addendum to First National Bank of Omaha in the amount of \$10,868.65.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

Rehab on the canopy skylight started. The interior skylight is set to be shipped October 31st. The mother’s/wellness room is finished.

POLICY

Policy will be discussed under New Business.

PERSONNEL

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends of the Library:

Pat Watson's memorial will be held on October 10th at the Radcliff in Wood Dale at 3:00 pm. The Friends didn't have a Board Meeting this month.

The Artist's Association held the Juried Art Show on Friday in the Lee Maternowski Meeting Room.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The audit is being finalized. The Per Capita Grant requirements will need to be reviewed.

PENDING BUSINESS

No pending business.

NEW BUSINESS

1. Non-resident Library Card Participation Program & Expanded Cards for Kids Program
 - a. Secretary Barnett moved, seconded by Trustee Valentino, that the Board authorize the use of non-resident library cards.

On a voice vote, the motion was passed.

- b. Trustee Jarosch moved, seconded by Trustee Maternowski, that the Board approve to use the tax rate method to determine the fee for non-resident property owners, and a fee of 15% of the monthly rent for non-resident renters.

On a voice vote, the motion was passed.

- c. Board consensus was to continue using the Cards for Kids program, and to continue requesting documentation of their enrollment in the lunch program.

- d. President Shafar moved, seconded by Trustee Valentino, that the Board allow non-residents to utilize databases, but not eBooks.

AYES: Barnett, Jarosch, Johnson, Maternowski, Valentino, Vitale
NAYS: Shafar

2. Village Tree Lighting Ceremony

President Shafar moved, seconded by Trustee Jarosch, that the Board approve closing the Library at 5:00 pm on November 25, 2022, in conjunction with the Village Tree Lighting Ceremony, the allowance for the library's parking lot to be used for fireworks, and to accept the Indemnity Agreement from Elk Grove Village.

On a voice vote, the motion was passed.

3. Section IIA Library Philosophy & Objectives, Subject: B Media Room Policy

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve the Media Room Policy.

On a voice vote, the motion was passed.

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting and enter into Closed Session to review the minutes of Closed Session meetings.

On a voice vote, the motion was passed at 8:00 pm.

The Board returned to Regular Session at 8:05 pm.

Trustee Johnson moved, seconded by Secretary Barnett, that the Board approve the following minutes of the Closed Session Meetings:

October 19, 2021
April 5, 2022
May 3, 2022
September 6, 2022

...and to approve the destruction of the following minutes of the Closed Session Meetings:

October 6, 2020
February 16, 2021
March 3, 2021

On a voice vote, the motion was passed.

President Shafar moved, seconded by Secretary Barnett, that the Board exit the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:07 pm.

Respectfully Submitted,

Bruce Barnett, Secretary

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