



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**

Minutes of the Regular Meeting
Tuesday, April 5, 2022

President JoAnn Shafar called the meeting to order at 7:07 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, Eileen Valentino, and Mary Vitale. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson, and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Richy Sandberg, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe. Also in attendance: Mayor Craig Johnson.

OATH OF OFFICE

Mayor Johnson gave the Oath of Office to appointed Trustee Mary Vitale.

MINUTES APPROVED

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board approve the meeting minutes:

1. Regular Session Meeting – March 1, 2022
2. Sub-Committee Meeting – March 1, 2022
3. Special Meeting – March 14, 2022
4. Building & Grounds Committee Meeting – March 31, 2022

On a voice vote, the motion was passed.

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

The Board reviewed the communications.

AUDIENCE TO VISITORS

Several visitors were in attendance.

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. PressTech – printer for the Library’s newsletter
2. Solar Winds – Network security

Trustee Johnson moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule in the amount of \$160,407.26.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

1. Skylight renovation

The Board reviewed the proposal and bid options from ACG Ltd.

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve Base Bid 1 & 2 from ACG Ltd. for the skylight upper main roof replacement and skylight rehabilitation on the canopy roof in the amount of \$179,821.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

Motion passed.

2. Mothers room/ wellness room

The Board reviewed the proposal from Iris Construction Services, LLC.

Trustee Johnson moved, seconded by Trustee Jarosch, that the Board approve the proposal from Iris Construction Services for the staff lounge closet renovation project in the amount of \$10,400.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

Motion passed.

POLICY

No report

PERSONNEL

No report

LEGAL AND FINANCE

No report

FRIENDS & COMMUNITY RELATIONS

Trustee Maternowski is still in the process of seeing if the Friends of the Library would like to contribute to the scholarships.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Director Nelson and several staff attended the PLA Conference in Portland. Michael Mangini is training the new Accountant, Edith Alvarado. Donna McCarthy and Jennifer Snyder planned the reception this evening. Rick Avalos and Jon Bernick painted the walls behind the new signage in the lobby and helped setup for the event. Door counts are high. Attendance for in-house programming is increasing, and circulation statistics are up.

PENDING BUSINESS

No pending business.

NEW BUSINESS

New business was discussed under Building & Grounds.

Trustee Jarosch moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting and enter into Closed Session to review minutes from Closed Sessions.

On a voice vote, the motion was passed.

The Board entered into Closed Session at 7:35 pm.

The Board returned to Regular Session.

Secretary Barnett moved, seconded by Trustee Johnson, that the Board approve the following Closed Session Minutes:

10/19/21

and to approve and release the following Closed Session Minutes:

10/5/21

2/15/22

3/1/22

3/14/22

and to destroy the Closed Session Meeting Minutes:

8/18/20

9/1/20

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Valentino, Vitale

NAYS: None

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve to adjourn the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:00 pm.

Respectfully Submitted,

Bruce Barnett, Secretary