



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, July 5, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, and Mary Vitale. Absent: Eileen Valentino. Also present were Business Manager Michael Mangini, Network Administrator Josh Fulkerson, and Administrative Assistant Jennifer Snyder. Absent: Director Debra Nelson. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Richy Sandberg, and Youth Services Adelaide Rowe.

MINUTES APPROVED

Secretary Barnett moved, seconded by Trustee Jarosch, that the Board approve the minutes of the Regular Session Meeting held June 7, 2022.

On a voice vote, the motion was passed.

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

The Board reviewed the communications

AUDIENCE TO VISITORS

No visitors in attendance

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Clarifications:

1. Program expense - play picnic – Payment for the Candyland costumed characters for Play, Picnic & Party.
2. Howard Packaging – Free Library bags at the Circulation Desk with checkout.

Trustee Jarosch asked for attendance statistics for the programs that came from “Illinois Libraries Present” at the next meeting so the Board can determine if they would like to continue using the program.

Trustee Johnson moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule dated July 5, 2022 in the amount of \$176,689.78.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Vitale

NAYS: None

ABSENT: Valentino

Secretary Barnett moved, seconded by Trustee Jarosch, that the Board approve the Accounts Payable Addendum to the Village of Elk Grove Village for medical insurance in the amount of \$42,557.50.

AYES: Barnett, Jarosch, Johnson, Maternowski, Shafar, Vitale

NAYS: None

ABSENT: Valentino

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

Secretary Barnett approved the sample for the skylight. The project is scheduled to begin in August. The building permit was issued for the mother’s room/wellness room, and tree clearing will begin soon.

POLICY

Policy will be discussed under New Business.

PERSONNEL

No report

LEGAL AND FINANCE

No report

FRIENDS & COMMUNITY RELATIONS

No report

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Several staff members attended the ALA Conference in Washington D.C. A Committee of the Whole Meeting was scheduled for July 19th at 7:00 pm.

Trustee Jarosch asked for some feedback on the decrease in circulation. Richy Sandberg explained that attendance typically slows down after winter break, but jumps back up in the summer for the reading programs. June's statistics of this year is 14% higher than June of 2021. Other factors include weather, holidays, and graduations.

PENDING BUSINESS

No pending business.

NEW BUSINESS

By voice vote, discussion on the Lost & Found Policy was tabled.

Secretary Barnett moved, seconded by Trustee Johnson, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion was passed.

The Meeting was adjourned at 7:30 pm.

Respectfully Submitted,

Bruce Barnett, Secretary