ELK GROVE VILLAGE PUBLIC LIBRARY

BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY
Minutes of the Regular Meeting
Tuesday, October 7, 2025

President Lee Maternowski called the meeting to order at 7:00 pm.

Trustees present: Tim Burns, Isela Catania, JoAnn Shafar, Eileen Valentino, and Mary Vitale. Absent: Renee Weiland. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Administrative Assistant Jennifer Snyder and Network Administrator Josh Fulkerson. Department Heads: Adult Services Mary Kay Stiff, Building & Security Rick Avalos, Circulation Services Richy Sandberg, Digital & Maker Services Jake Pajor, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

AUDIENCE TO VISITORS

No visitors in attendance

MINUTES APPROVED

1. REGULAR MEETING MINUTES

Trustee Vitale moved, seconded by Secretary Burns, that the Board approve the minutes of the Regular Session Meeting held September 2, 2025.

2. COMMITTEE OF THE WHOLE MEETING MINUTES

Trustee Shafar moved, seconded by Trustee Catania, that the Board approve the minutes of the Committee of the Whole Meeting held September 16, 2025.

On a voice vote, the motion passed

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

No communications

FINANCIAL REPORT
ACCOUNTS PAYABLE SCHEDULE

Trustee Vitale moved, seconded by Secretary Valentino, that the Board approve the Accounts Payable Schedule dated October 7, 2025 in the amount of $230,340.56

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale
NAYS: None
ABSENT: Weiland

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

Director Nelson conveyed the responses received from Mr. Dan Eallonardo regarding several questions raised at the Committee of the Whole Meeting. Mr. Eallonardo stated he is unable to attend Regular Board Meetings due to a current commitment on the first Tuesday of the month; however, he is available to attend Committee of the Whole Meetings until his schedule opens up. The completion timeline for the agreement has been extended from 18 months to 24 months. Furthermore, he confirmed that should the Board opt to terminate the agreement early, his work is billed on a time and materials basis and can cease at any time; the Library would then be invoiced only for unbilled services rendered up to the date of termination.

A separate decision was made to form a small committee, composed of Library staff to handle design choices for the outdoor building, including the selection of indoor design elements, fixtures, and finishes.

PERSONNEL

No report

POLICY

No report

LEGAL AND FINANCE

No report

COMMUNITY RELATIONS

The Friends sponsored two recent events: the Jurassic Adventures Dinosaur Show at Comic-Con and a Mae West program on October 1st. To promote the group and celebrate National Friends of the Library Week (October 19-25), they will be raffling off gift bags daily during that week.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

The Staff Anniversary Luncheon is scheduled for October 21st at 12:00 PM and 1:00 PM; Trustees are invited to attend.

The Library won the "Most Creative" award at the Village's Oktoberfest Parade, which will be presented at the Village Board Meeting on October 28th. The recent Comic-Con event saw a turnout of approximately 2,500 people, and a story about it will be featured in the Elk Grove Journal by Tom Robb.

The Library collected 150 boxes of cereal as its contribution to the Cereal Bowl donation drive, a competition between local high schools that was ultimately won by Elk Grove High School.

The Sister Cities display is currently set up in the commons area. Separately, it was noted that Baker & Taylor, a significant book and resource distributor, is scheduled to cease its 200 years of operation in June.

PENDING BUSINESS

No Pending Business

NEW BUSINESS

1. Non-resident library card participation program

Secretary Valentino moved, seconded by Trustee Vitale, that the Board approve to renew the non-resident library card participation program based on the tax bill method, continue the expanded Cards for Kids Program which waives the non-resident fee for all persons ages 18 and under who live in unincorporated Elk Grove Township, and to allow the use of non-circulating e-resources to non-residents.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale
NAYS: None
ABSENT: Weiland

2. Section II: Library Philosophy & Objectives, Subject G: Unattended Children Policy

Secretary Valentino moved, seconded by Trustee Vitale, that the Board approve the revised Unattended Children Policy.

On a voice vote, the motion passed.

3. Verizon Wireless Quote

Trustee Vitale moved, seconded by Trustee Catania, that the Board approve the quote from Version Wireless for service for 55 hotspots in the amount of $23,753.40.

On a voice vote, the motion passed.

AYES: Burns, Catania, Maternowski, Shafar, Valentino, Vitale
NAYS: None
ABSENT: Weiland

4. Committee of the Whole Meeting

A Committee of the Whole Meeting was scheduled for October 22nd at 7:00 pm.

ADJOURN

Trustee Vitale moved, seconded by Trustee Catania, that the Board adjourn the Regular Session Meeting.

On a voice vote, the motion passed

The meeting was adjourned 7:50 pm.

Respectfully Submitted,
Eileen Valentino, Secretary