



# ELK GROVE VILLAGE PUBLIC LIBRARY

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**BOARD OF TRUSTEES**  
**of the**  
**ELK GROVE VILLAGE PUBLIC LIBRARY**  
Minutes of the Regular Meeting  
Tuesday, August 8, 2023

President Bruce Barnett called the meeting to order at 7:00 pm.

Trustees present: Lee Maternowski, JoAnn Shafar, Eileen Valentino, and Mary Vitale. Absent: Renee Weiland. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Services Richy Sandberg, IT Manager Joes Basso, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

## **MINUTES APPROVED**

1. Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the minutes of the Regular Session Meeting held July 12, 2023.

On a voice vote, the motion was passed.

2. Trustee Shafar moved, seconded by Trustee Vitale, that the Board approve the minutes of the Building & Grounds Committee Meeting held July 26, 2023.

On a voice vote, the motion was passed.

3. Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve the minutes of the Special Meeting held July 27, 2023.

On a voice vote, the motion was passed.

## **AGENDA REVIEW**

Wellness screening incentive was added under New Business

## **COMMUNICATIONS**

No communications

### **AUDIENCE TO VISITORS (Public Comment)**

Elk Grove Village resident Emily Glimco shared her support for Library staff during union negotiations.

President Barnett introduced newly elected Library Trustee Isela Catania.

### **FINANCIAL REPORT** **ACCOUNTS PAYABLE SCHEDULE**

#### Clarifications:

1. AWE Acquisition – Educational touchscreen early literacy stations. These are replacements for the old stations.
2. Community Education Travel – deposit for a bus trip for securing the event in advance. Once patrons pay for their ticket it usually ends up as a wash unless ticket sales are low which is rare. The other payment for a bus trip on Donna McCarthy's credit card was for a separate bust trip.
3. Late finance charge – The Board Meeting was a week late due to the Village concert, so the payment couldn't be made in time, resulting in late fees.
4. Knudson Construction – car damage reconstruction - the Library already received the insurance payment.
5. IHLS – OCLC – annual OCLC service dated 7/1/23
6. Technology Management REV fund – ICN Broadband – This payment is for the month of July.

Secretary Maternowski moved, seconded by Trustee Shafar, that the Board approve the Accounts Payable Schedule dated August 8, 2023 in the amount of \$244,018.84.

AYES: Barnett, Maternowski, Shafar, Valentino, Vitale

NAYS: None

ABSENT: Weiland

## **REPORT ON BOARD COMMITTEES**

### **BUILDING & GROUNDS**

The Building & Grounds Committee had a meeting with the contractor on July 26<sup>th</sup> to discuss the outdoor building project. A Committee of the Whole meeting was scheduled for August 29<sup>th</sup>.

### **PERSONNEL**

No report

### **POLICY**

No report

### **LEGAL AND FINANCE**

No report

### **COMMUNITY RELATIONS**

The Friends sold a good amount of video games at Play, Picnic & Party. They will be donating towards Foodie Fall Fest. They are sponsoring a program in November called Pan Am Betty.

Balance: \$46,293

## **REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS**

The summer has been very busy with activities and the Summer Reading Program. Library staff interacted with patrons at a tent before the start of the concerts. The Library is participating in the Farmers Market every other Saturday.

Hopefully everyone had a chance to see Kids Korner that was decorated as a campsite for the end of the Summer Reading Program. Stay tuned for more information on the Hometown Parade. Polaris training is ongoing.

### **PENDING BUSINESS**

No pending business

## **NEW BUSINESS**

### **1. Short Story Dispenser**

The Board received an overview of the Short Story Dispenser.

Trustee Shafar moved, seconded by Trustee Valentino, that the Board table the discussion of the Short Story Dispenser until the Committee of the Whole Meeting on August 29<sup>th</sup>.

On a voice vote, the motion was passed.

### **2. Early opening of the Library**

Secretary Maternowski moved, seconded by Trustee Valentino, that the Board approve the early opening of the Library building at 12:00 pm on October 1<sup>st</sup> for the Foodie Fall Fest.

On a voice vote, the motion was passed.

### **3. Innovative Interfaces, Inc. proposal**

Trustee Shafar moved, seconded by Trustee Valentino, that the Board approve the proposal from Innovative Interfaces, Inc. for Polaris 3<sup>rd</sup> party data extraction.

AYES: Barnett, Maternowski, Shafar, Valentino, Vitale

NAYS: None

ABSENT: Weiland

### **4. Wellness Program**

Director Nelson gave an overview of the Wellness Program that the Library participates with the Village. The Village raised the incentive and will need to know tomorrow if the Library will match that number. The Wellness Program's incentive is to give staff a little nudge to get their health screening done to prevent or locate any health issues with blood work and a comprehensive report. This is for full time staff that have insurance. The Library was given little notice to make this decision.

Trustee Valentino moved, seconded by Trustee Vitale, that the Board approve to match the Village's \$400 Wellness health screening incentive.

AYES: Maternowski, Valentino, Vitale

NAYS: Barnett, Shafar

ABSENT: Weiland

The motion passed.

## **ADJOURN**

Trustee Shafar moved, seconded by Trustee Valentino, that the Board exit the Regular Session Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 8:25 pm.

Respectfully Submitted,  
Lee Maternowski, Secretary

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