



# ELK GROVE VILLAGE PUBLIC LIBRARY

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**BOARD OF TRUSTEES  
of the  
ELK GROVE VILLAGE PUBLIC LIBRARY**

Minutes of the Committee of the Whole Meeting  
Tuesday, February 15, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, TR Johnson, Lee Maternowski, and Eileen Valentino. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, and IT Coordinator Josh Fulkerson. Department Heads: Adult Services Lizzy Klinnert, Building and Security Rick Avalos, Circulation Richy Sandberg, IT Department Joe Basso, and Technical Services Nichole Kelley.

## **AGENDA REVIEW**

No additions were made to the Agenda.

## **AUDIENCE TO VISITORS**

Two visitors were in attendance.

## **PROPOSED BUDGET**

1. The Board reviewed the proposed Library Budget for the fiscal year 2022-23.

Secretary Barnett moved, seconded by Trustee Valentino, that the Board exit the Committee of the Whole Meeting and enter in Closed Session to discuss the selection of a person to fill a public office, including a vacancy in a public office.

On a voice vote, the motion was passed.

(Trustee Johnson exited the Closed Session at 7:45 pm)

The Board returned to the Committee of the Whole Meeting.

## **UPDATES FROM COMMITTEES AND DIRECTOR**

### **BUILDING & GROUNDS**

The specks and drawings for the skylight will be finished by the end of the week. Rich Olson from Gary Weber Architecture is working on design ideas for the landscaping project. He will be at the Library on Thursday, February 24<sup>th</sup> at 10:00 am for a kick-off meeting.

### **FRIENDS OF THE LIBRARY & COMMUNITY RELATIONS**

Trustee Maternowski explained that the Friends are considering getting involved in the scholarship.

Director Nelson explained that, sadly, a patron who suffered from a heart attack at the Library a few days ago, had passed away. Staff were very quick to call 911 to get him to the hospital. The family asked for donations to the Library in lieu of flowers at his service.

### **DISCUSSION**

1. Library Board email account

Director Nelson will continue to answer emails sent to the Board on their behalf. Moving forward, she will make that clear when responding to emails. Trustees have and still will be CC'd on the replies.

2. The Board discussed the Facial Covering Policy. The Library will lift the mask requirement on February 28<sup>th</sup>, matching the Governor's lift.
3. Trustees discussed ways they can improve public relations between the Board and the community.

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve to adjourn the Committee of the Whole Meeting.

On a voice vote, the motion was passed.

The meeting was adjourned at 9:00 pm.

Respectfully Submitted,

Bruce Barnett, Secretary

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