



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**

Minutes of the Regular Meeting
Tuesday, January 4, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, Lee Maternowski, and Eileen Valentino. Absent: TR Johnson and Gil Schumm. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson, and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Technical Services Nichole Kelley, and Youth Services Adelaide Rowe.

Following roll call, Trustee Gil Schumm was called (through Zoom). The Board took a vote to grant Trustee Gil Schumm to participate in the meeting remotely.

AYES: None

NAYS: Jarosch, Maternowski, Shafar

ABSTAIN: Barnett, Valentino

ABSENT: Johnson

MINUTES APPROVED

- 1) Trustee Jarosch moved, seconded by Trustee Valentino, that the Board approve the minutes of the Regular Session Meeting held December 7, 2021.

AGENDA REVIEW

No additions were made to the Agenda

COMMUNICATIONS

No communications

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AUDIENCE TO VISITORS

No visitors were in attendance

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. DP Landscaping – Payment for fall cleanup. The approaching payments will be for snow removal.
2. Empower Health Services – Monetary incentive to full-time employees for receiving a physical. (Only to those who registered for the physical and receive health insurance through the Library; part-time staff were given the opportunity to get a physical without an incentive)
3. Faronics license renewal – Deep freeze for computers.
4. Today's Business Solutions – New scan and fax station, retrofitted to the coin tower.
5. Kasco Printing – Kasco formats the Library's newsletter (now closed due to retirement)

Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve the Accounts Payable Schedule dated January 4, 2022 in the amount of \$160,789.58, and the Accounts Payable Addendum to Bibliotheca LLC for the self-check machines in the amount of \$35,713.

AYES: Barnett, Jarosch, Maternowski, Shafar, Valentino

NAYS: None

ABSENT: Johnson, Schumm

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The front entrance's snowmelt system proved to work very well during the last snowfall. Director Nelson will speak with Ryan from Interior Design Group to get the bubbled wall covering repaired/replaced.

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POLICY

No report

PERSONNEL

No report

LEGAL AND FINANCE

No report

FRIENDS & COMMUNITY RELATIONS

The Friends did not meet in December. They were delighted to hear that the Library is naming the Conference Room after Darlene Greaves. Their next meeting is planned for January 11th at noon.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Director Nelson is working on the Per Capita Grant and the budget. Updates on the landscaping and skylight projects are forthcoming. The new Bibliocommons catalog will be up and running on January 17th. A preview of the catalog is on the website so patrons can try it out. A covid vaccination clinic will be held at the Library on January 17th, 12:00-4:00 pm. President Shafar suggested handing out flyers at the senior housing. Due to the increase of covid cases, in-house programming is suspended for the month of January.

PENDING BUSINESS

1. The Board agreed to plan the unveiling of the Darlene Greaves Room for the spring, possibly during National Library Week.
2. The Board discussed the Library's memorial scholarship. The Village donated \$100,000 to go towards education in the trades. President Shafar is waiting on a response from the High School, and will reach out Chris Prochno, Village Trustee, to ask for advice on the scholarship process. Trustee Maternowski will ask the Friends if they would like to contribute towards the scholarship.

President Shafar moved, seconded by Trustee Valentino, that the Board approve to adjourn the Regular Session Meeting.

AYES: Barnett, Jarosch, Maternowski, Shafar, Valentino

NAYS: None

ABSENT: Johnson, Schumm

The meeting was adjourned at 7:45 pm.

Respectfully Submitted,

Bruce Barnett, Secretary

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