



ELK GROVE VILLAGE PUBLIC LIBRARY

**BOARD OF TRUSTEES
of the
ELK GROVE VILLAGE PUBLIC LIBRARY**
Minutes of the Regular Meeting
Tuesday, June 7, 2022

President JoAnn Shafar called the meeting to order at 7:00 pm.

Trustees present: Bruce Barnett, Kathy Jarosch, Lee Maternowski, Eileen Valentino, and Mary Vitale. Absent: TR Johnson. Also present were Library Director Debra Nelson, Business Manager Michael Mangini, Network Administrator Josh Fulkerson, and Administrative Assistant Jennifer Snyder. Department Heads: Adult Services Lizzy Klinnert, Building & Security Rick Avalos, Circulation Richy Sandberg, IT Manager Joe Basso, and Technical Services Nichole Kelley.

MINUTES APPROVED

1. Secretary Barnett moved, seconded by Trustee Maternowski, that the Board approve the minutes of the Scholarship Sub-Committee held May 3, 2022.

On a voice vote, the motion was passed.

2. Trustee Jarosch moved, seconded by Trustee Vitale, that the Board approve the amended minutes of the Regular Session Meeting held May 3, 2022, with the accurate date.

On a voice vote, the motion was passed.

3. Trustee Valentino moved, seconded by Trustee Jarosch, that the Board approve the amended minutes of the Committee of the Whole Meeting held May 24, 2022, with the following changes: (remove section crossed off from minutes)

~~“Mr. Berger presented the Board with the proposed landscaping plan including the project’s timeline and other considerations.”~~

On a voice vote, the motion was passed.

AGENDA REVIEW

No additions made to the Agenda

COMMUNICATIONS

No communications

AUDIENCE TO VISITORS

No visitors in attendance

FINANCIAL REPORT **ACCOUNTS PAYABLE SCHEDULE**

Clarifications:

1. PressTech – The company that prints the Library newsletter
2. Overdrive – The payment is for 3 months of invoices
3. Gary R. Weber Associates – Payment is half of the Phase 1 invoice.
4. Demco book trucks – Book carts
5. District 214 Education Foundation – Library donation to Dist. 214 in honor of James J. Colgan & Don Henderson
6. Library furniture – New desk chairs in the YS office and new tables and chairs in the staff lounge

Trustee Jarosch moved, that the Board approve the Accounts Payable Schedule in the amount of \$239,891.76.

AYES: Barnett, Jarosch, Maternowski, Shafar, Valentino, Vitale

NAYS: None

ABSENT: Johnson

REPORT ON BOARD COMMITTEES

BUILDING & GROUNDS

The Library is waiting on the workers permit for the mother's suite/wellness room.

POLICY

No report

PERSONNEL

No report

LEGAL AND FINANCE

No report

FRIENDS & COMMUNITY RELATIONS

Friends of the Library:

The Friends gifted Library staff goody bags to celebrate National Library Week. Play, Picnic & Party will be held on Sunday, July 17th. The Friends contributed \$2,000 for the event, which should cover the price of the Dippin' Dots. (Which the Library is selling to patrons at a discounted price)

The Friends donated \$2,000 to the Fallen Soldier Scholarship. Concerning the Library's request for a contribution for the High School's donation in honor of former Trustees James Colgan and Don Henderson, they would like more information at their next Board Meeting.

The Library may be able to receive free phonetic kits (100 count) that are valued at about \$200. Director Nelson would like to see if the Friends would be interested in selling them.

Book sales in April: \$763
Account balance: \$41,295.

REPORT FROM LIBRARY DIRECTOR AND DEPARTMENT HEADS

Approximately 1,700 patrons visited the Library on the first day of the Youth Services Summer Reading program. Almost 600 children signed up, which is a hefty jump from last year's 221.

The Adult Summer Reading Program begins June 12th.

Cards for Kids – Currently, the Library offers free Library cards to children in unincorporated Elk Grove that receive free or discounted school lunch. The Library decides every October whether it will participate in the State's non-resident program.

PENDING BUSINESS

No pending business.

NEW BUSINESS

1. OCLC Contract

Trustee Maternowski moved, seconded by Trustee Jarosch, that the Board approve the OCLC Contract for services from July 1, 2022 to June 30, 2023 in the amount of \$42,096.70

AYES: Barnett, Jarosch, Maternowski, Shafar, Valentino, Vitale

NAYS: None

ABSENT: Johnson

2. Landscaping project

The Board discussed the landscaping project. Dead/dying trees and shrubs will be removed, and prairie plants will be added for color. Additional landscaping work may occur next year, but for now, the landscaping project is tabled. The payment for Task 1 of the proposal is approved.

The Board scheduled a Committee of the Whole Meeting for July 19th at 7:00 pm to continue discussion of the landscaping project.

2. Early opening of the Library

Trustee Jarosch moved, seconded by Secretary Barnett, that the Board open the Library at 12:00 pm on July 17th for Play, Picnic & Party.

On a voice vote, the motion was passed.

President Shafar motioned to adjourn the Regular Session Meeting.

The Meeting was adjourned at 8:15 pm.

Respectfully Submitted,

Bruce Barnett, Secretary

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